



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Joe Valentine, Employment & Human Services Director  
Date: January 17, 2012

Subject: 2011-12 CalWORKs County Joint Application with Contra Costa County Office of Education

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to co-sign the 2011-2012 CalWORKS County Joint Application with the Contra Costa County Office of Education for submission to the California Department of Education to fund the Adult Schools and Regional Occupational centers and programs to serve CalWORKS clients.

**FISCAL IMPACT:**

No Cost from implementation of this action. If approved the Employment and Human Services Department will match the funds received by the Contra Costa County Office of Education under the 2011-2012 CalWORKS County Joint Application in a dollar-to-dollar match not to exceed \$203,714. The matching funds will be addressed in a later contract with the Contra Costa Office of Education. This contract will be funded by: 100% CalWORKS Single Allocation, 85% Federal, 15% State)

**BACKGROUND:**

The California Department of Education (CDE) provides direct CalWORKS funding to Adult Schools and the Contra Costa County Office of Education Regional Occupational

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **01/17/2012** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Gayle B. Uilkema, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2012

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Wendy Therrian,  
313-1593

cc:

Program

### BACKGROUND: (CONT'D)

(ROP) for instructional and job training services to CalWORKS clients. Employment and Human Services Department (EHSD) coordinates with the Adult School and ROP on the specific type and level of services to be provided to CalWORKS clients at each of the Adult Schools and ROP sites and is required by the California Department of Education to sign-off on the CalWORKS County Joint Application.

Because of the significant reduction of primary State funding provided to the Adult Schools which has adversely impacted the ability to provide minimal services to CalWORKS clients and because of the need to maintain and coordinate these services, as well as, enhance and expand these services and supports to CalWORKS clients at the Adult School and ROP campuses, the need exists to leverage all available funding in order to meet these objectives. As such, and given the level of CalWORKS projected expenditures for EHSD during the 2011-2012 Program year, EHSD will match dollar-for-dollar the total CDE CalWORKS allocation being made available to the Adult Schools and ROP with EHSD CalWORKS Single Allocation finds.

The CalWORKS funding for adult schools and regional occupational programs is to be used to provide education and training to achieve the following objectives:

- 1) Prepare CalWORKS eligible clients for entry-level employment;
- 2) Assist employed clients receiving subsidies or supportive services to advance toward higher employment and self- sufficiency; and,
- 3) Direct CalWORKS eligible clients into short-term education and training programs leading to employment.

### CONSEQUENCE OF NEGATIVE ACTION:

Without funding, services provided by the adult schools and regional occupational programs to CalWORKS clients would be significantly impacted.

### CHILDREN'S IMPACT STATEMENT:

Funding through the CalWORKS County Joint Application will support one of the outcomes established in the Children's Report Card, 3) "Families that are Economically Self Sufficient" by providing instructional and job training services to assist individuals and families in obtaining and maintaining non-subsidized employment and self sufficiency.