



Contra
Costa
County

To: Board of Supervisors
From: Ted Cwiek, Human Resources Director
Date: January 17, 2012

Subject: P300 No. 21042: Add One Probation Counselor Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21042 to add one (1) full-time Probation Counselor III (7KTB) (represented) position at salary level PP5 1507 (\$4,843-\$5,887) in the Probation Department.

FISCAL IMPACT:

This action will allow for reduction in the existing Electronic Monitoring Contract and will be funded with money saved from that reduction of service.

BACKGROUND:

The 2008/09 and 2009/10 State budget modifications resulted in reductions to juvenile probation and camp funding of approximately \$900,000. This cost reduction was absorbed by the Probation Department with the elimination of seven full-time equivalent positions that comprised the Home Supervision Unit. The responsibility of the Probation Department to provide Juvenile Electronic monitoring is mandated (Welfare and Institutions Code Section 628.1), and has been met with the use of a private contractor, Behavioral Interventions (BI) Incorporated.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/17/2012** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Gayle B. Uilkema, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2012

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: P. Hernandez 3-4149

cc: Roxana Mendoza, Paula Hernandez, Nicole Lewis Bolton, Gladys Scott Reid

BACKGROUND: (CONT'D)

The Department has now been in contract with BI for four years, has completed an evaluation of service efficiency as a result of the bid process as required by Purchasing prior to the renewal of the contract. BI provides two full time staff to install and remove equipment, review contracts, and begin the collections process. It has been determined that using one full time Probation Counselor to install and remove equipment, review contracts and complete collections information would in fact increase staff support in Juvenile Hall. The timing of juvenile releases is intermittent as ordered by the Court. Releases are random, from zero to five per day. When not installing equipment, the Probation Counselor will support security in Juvenile Hall. Overtime staff will not have to be called in for smaller coverages in time. The Probation Department has also established the Probation Collections Unit, and will assume responsibility for the collections component currently supplied by the vendor.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the department will not have adequate staff support in Juvenile Hall.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 - 21042 Add one Probation Counselor