



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 25, 2011

Subject: P300 #20888 Add one Licensed Vocation Nurse position and one Registered Nurse - Experienced Level position in the Health Services Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No 20888 to add one (1) full time Licensed Vocational Nurse (VT7G) (represented) position at salary level QBX 1287 (\$3811.20 - \$4867.06) and one (1) full time Registered Nurse Experienced Level (VWXD) (represented) position at salary level L3H 0400 (\$6952.21 - \$7748.81) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$243,482, including pension costs of \$50,564, and will be covered by member premiums.

BACKGROUND:

The Contra Costa Health Plan (CCHP) will be adding approximately 1000 new members per month for the next year as part of Medi-Cal's fee for service program for Seniors and Persons with Disabilities (SPD). The State requires that CCHP complete Health Risk Assessments on all SPD members within 45 days for high risk patients and 105 days for low risk patients. These assessments will then be given to primary care physicians to assist them in developing a care treatment

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/25/2011** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Gayle B. Uilkema, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 25, 2011

David Twa, County Administrator and Clerk of the Board of Supervisors

By: EMY L. SHARP, Deputy

Contact: Terrina C. Manor,
957-5248

BACKGROUND: (CONT'D)

plan. The requested Licensed Vocational Nurse position will be assigned to the Case Management Unit and is needed to complete the Health Assessments for these new CCHP members. An additional State requirement is that CCHP conduct facility site reviews on all high volume specialists. Currently, there is only one part-time Registered Nurse who completes Facility Site Reviews. The new RN position is needed to address the increased workload and assist with these site reviews. Site reviews include visiting each location with a check list of regulations and then formulating a Corrective Action Plan (CAP) for any areas of non compliance and working with the physicians' office to make sure deficiencies are corrected. Site reviews are required every three years. The new RN position will also be responsible for working on HEDIS (Healthcare Effectiveness Data and Information Set) measures, reviewing medical records, and analyzing data.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, services may be adversely affected.

ATTACHMENTS

P-300 #20888