



**Contra  
Costa  
County**

To: Board of Supervisors  
From: FAMILY & HUMAN SERVICES COMMITTEE  
Date: March 21, 2023

Subject: Appointments to the Contra Costa Advisory Council on Aging

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**RECOMMENDATION(S):**

APPOINT Cate Burkhart to the City of Richmond Local seat on the Contra Costa Advisory Council on Aging (ACOA) with a term expiring September 30, 2024 and Thomas Lang to the At-Large Alternate #4 seat on the ACOA with a term expiring September 30, 2023.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 adopting policy amendments governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was a requirement that applications for at-large/countywide seats be reviewed by a Board of Supervisors committee.

The Advisory Council on Aging (ACOA) provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this County. The Council

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **03/21/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Anthony Macias,  
925-602-4175

By: Stacey M. Boyd, Deputy

cc:

provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

## BACKGROUND: (CONT'D)

The Advisory Council on Aging consists of 40 members serving 2-year staggered terms, each ending on September 30. The Council consists of representatives of the target population and the general public, including older low-income and military persons; at least one-half of the membership must be made up of actual consumers of services under the Area Plan. The Council includes: 19 representatives recommended from each Local Committee on Aging, 1 representative from the Nutrition Project Council, 1 Retired Senior Volunteer Program, and 19 Members at-Large.

Pursuant to the ACOA Bylaws, the ACOA may recommend for appointment up to four (4) alternate Member-at-Large (MAL) members, who shall serve and vote in place of members (City or MAL) who are absent from, or who are disqualifying themselves from participating in a meeting of the ACOA.

The Area Agency on Aging, the ACOA and the Clerk of the Board, using Contra Costa TV (CCTV), assisted with recruitment. Area Agency on Aging staff has encouraged interested individuals, including minorities, to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County Employment and Human Services Department (EHSD) website contains dedicated web content where interested members of the public are encouraged to apply. The website provides access to the Board of Supervisors' official application with instructions on whom to contact for ACOA related inquiries, including application procedures.

At the February 27, 2023 Family and Human Services Committee meeting, the Committee recommended that the Board of Supervisors appoint Cate Burkhart to the City of Richmond Local seat on the Contra Costa Advisory Council on Aging (ACOA) with a term expiring September 30, 2024, and Thomas Lang to the At-Large Alternate #4 seat on the ACOA with a term expiring September 30, 2023.

## ATTACHMENTS

ACOA Roster

C. Burkhart Application-Redacted

T. Lang Application-Redacted