



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 21, 2023

Subject: Consulting Services Agreement with Nichols Consulting Engineers, CHTD d/b/a NCE

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Nichols Consulting Engineers, CHTD d/b/a NCE, in an amount not to exceed \$300,000, to provide on-call pavement engineering and pavement management services for the period April 1, 2023 through March 31, 2026, Countywide.

**FISCAL IMPACT:**

This contract is being funded by Local Road Funds and the General Fund. (100% Various Funds)

**BACKGROUND:**

The Public Works Department's Maintenance Division manages over 660 miles of roads throughout unincorporated Contra Costa County. As part of this responsibility, contract services are required to augment staff and provide pavement engineering and pavement management services on an on-call basis. After a solicitation process, Nichols Consulting Engineers, CHTD d/b/a NCE (NCE) was selected to provide these services. The proposed services include, but are not limited to the following: determining the performance status of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/21/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Richard Herd (925)  
313-7012

cc:

the entire County roadway network; identifying feasible pavement preventative maintenance measures and rehabilitation alternatives; determining a preventative maintenance and rehabilitation program for the roadway network; preparing a multi-year pavement preventative maintenance and rehabilitation plan; performing pavement condition surveys,

BACKGROUND: (CONT'D)

rating and analysis to update pavement condition indices; review and prepare construction and planning cost estimates for pavement related construction projects; and many other pavement-related technical services.

NCE's services will also be used by the Public Works' Facilities Services Division in the evaluation and identification of pavement management for County-owned parking lots.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department will be unable to provide pavement engineering and pavement management of the County road network in a timely manner.