



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: March 21, 2023

Subject: CSA P-2, Zone B, Citizens Advisory Committee Bylaws

RECOMMENDATION(S):

1. ADOPT Resolution No. 2023/71, setting forth duties and membership standards for the County Service Area P-2 Zone B Citizens Advisory Committee.
2. APPROVE the CSA P-2 Zone B Citizens Advisory Committee bylaws.

FISCAL IMPACT:

None

BACKGROUND:

On September 10, 1985, the Board of Supervisors adopted Resolution No. 85/537, authorizing the formation of a citizens advisory committee for Zone B of County Service Area (CSA) P-2, and reconstituting and appointing the CSA P-2 Citizen Advisory Committee as the Zone B Citizen Advisory Committee ("Committee"). Resolution No. 85/537 did not state the mandate of the Committee, or manner of appointment of or terms of members, or qualifications for membership. No bylaws for the Committee were approved by the Board.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/21/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Cameron Collins,
(925) 655-2300

By: June McHuen, Deputy

cc:

The Committee is now seeking Board approval of bylaws to govern the Committee's

BACKGROUND: (CONT'D)

operating procedures. The proposed bylaws will establish member attendance requirements; officer positions, terms and duties; rules for conducting meetings; and other details regarding the operation of the Committee. Proposed Resolution No. 2023/71 will establish the official name and mandate of the committee, which is advisory to the Board of Supervisors, as well as the number of members of the committee, the manner of their appointment, and member terms.

CONSEQUENCE OF NEGATIVE ACTION:

The proposed resolution will not be adopted and the proposed bylaws will not be approved.

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

Resolution 2023/71

CSA P-2, Zone B, Citizens Advisory Committee Bylaws