



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: March 7, 2023

Subject: Add two Information Systems Programmer Analyst IV positions and one Information Systems Specialist position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26126 to add two (2) full-time Information Systems Programmer Analyst IV (LPNB) (represented) positions at salary plan and grade ZA5 1787 (\$8,347 - \$11,186) and one (1) full-time Information Systems Specialist III (LTTA) (represented) position at salary plan and grade TB5 1541 (\$6,542 - \$7,953) in the Department of Information Technology.

FISCAL IMPACT:

The total annual cost of this action will be approximately \$527,655 and will include pension costs totaling approximately \$164,000. 100% General Fund.

BACKGROUND:

Contra Costa County has contracted with Workday, Inc. ("Workday") for a hosted subscription to Workday's financial management software services to replace the current legacy finance system. Workday will eliminate many of the County's manual processes and reduce the amount of paper used. Transactions will be entered electronically with real time validation of the input. Users will have the ability to see the status of any transaction they have

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Marc Shorr, (925)
608-4071

cc:

BACKGROUND: (CONT'D)

entered or approved which improves workflow and transparency for the user. Workday is scheduled to go live on April 1, 2023.

Both the Auditor's Office and the Department of Information Technology will require additional positions to provide ongoing technical support for the Workday system. The Department of Information Technology has determined that the addition of two Information Systems Programmer Analyst IV positions and one Information Systems Specialist III position will adequately address the needs of the department based on expectations for the first fiscal year following the Workday implementation. The Department may request further personnel adjustments once the system is fully deployed, and workload impacts can be fully assessed by the County.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, there will not be adequate technical staff support for the Workday system and the County's financial processes may risk failure.

ATTACHMENTS

P300 26126