



Contra
Costa
County

To: Board of Supervisors
From: Alison McKee, County Librarian
Date: March 21, 2023

Subject: Cancel one (1) Librarian III position and add one (1) Librarian II position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26128 to cancel one (1) Librarian III (3ATA) (represented) position #18580 at salary plan and grade QX5 1002 (\$6,616 - \$8,042) and add one (1) Librarian II (3AVD) (represented) position at salary plan and grade QX5 1001 (\$6,015 - \$7,311) in the Library.

FISCAL IMPACT:

Upon approval, this action will result in an annual savings to the Library Fund of approximately \$9,373. No fiscal impact to the County general fund.

BACKGROUND:

The Library recently conducted two recruitments to fill the existing Librarian III vacancy at the Walnut Creek Library branch. During these two recruitments, four candidates were deemed a good fit. Two of the candidates opted not to go through the reference check process and the other two declined job offers resulting in two failed recruitment attempts. The Library has determined that a Librarian II will be sufficient to meet the needs of the branch and will more likely result in a successful recruitment. Consequently, the Library

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/21/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samuel Treanor (925)
608-7702

By: June McHuen, Deputy

cc:

seeks to eliminate the Librarian III vacancy and add a Librarian II vacancy in its place.

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, Library services at the Walnut Creek branch will be negatively impacted since there will be a shortage of necessary professional staff at the branch.

ATTACHMENTS

P300 26128 Cancel Lib III Add Lib II_BOS

3.21.23