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Contra Costa County

To: Board of Supervisors

From: Robert Campbell, Auditor-Controller

Date: March 7, 2023

Subject: Add two Systems Accountant I positions

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26120 to add two (2) full-time Systems Accountant I (LWWB) (represented) positions at salary level ZB5-1694 (\$7,613.18 - \$9,253.87) in the Auditor-Controller's Office.

FISCAL IMPACT:

The total annual cost of this action will be approximately \$351,000 and will include pension costs totaling approximately \$52,000, 100% General Fund. For the remainder of FY 2022-23, the Department will absorb the costs with anticipated salary savings from vacant funded positions. A general purpose revenue allocation is being recommended as part of the FY 2023-24 budget development to provide ongoing sustainable funding for the positions.

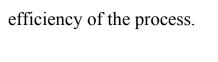
BACKGROUND:

Contra Costa County has contracted with Workday, Inc. ("Workday") for a hosted subscription to Workday's financial management software services in order to replace the current legacy finance system. Workday will eliminate many of the County's manual processes and reduce the amount of paper used. The solution is designed to allow for electronic input of transactions, with real-time validation, thus enhancing the accuracy and

✓ APPROVE	OTHER
▼ RECOMMENDATION OF CN ADMINISTRATOR	RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 03/07/2023	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Cinia District I Symanican	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
Diane Burgis, District III Supervisor	ATTESTED: March 7, 2023
Ken Carlson, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
Contact: Robert Campbell	By: June McHuen, Deputy

cc: HRIS

(925) 608-9300



BACKGROUND: (CONT'D)

Additionally, users will be able to track the status of any transaction they have entered or approved, leading to improved workflows and transparency. Workday is scheduled to go live on April 1, 2023.

Both the Auditor's Office and the Department of Information Technology will require additional positions to provide ongoing technical support for the Workday system. Based on the anticipated requirements for the initial fiscal year following the system's implementation, the Auditor's Office has concluded that the hiring of two systems accountants will adequately address the needs of the department. The Department may request further personnel adjustments once the system is fully deployed and workload impacts can be fully assessed by the County.

CONSEQUENCE OF NEGATIVE ACTION:

The Workday system will not be provided adequate technical staff support and the County's financial processes may run the risk of failure.

ATTACHMENTS

P300 26120