



**Contra
Costa
County**

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: March 7, 2023

Subject: Add two Systems Accountant I positions

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26120 to add two (2) full-time Systems Accountant I (LWWB) (represented) positions at salary level ZB5-1694 (\$7,613.18 - \$9,253.87) in the Auditor-Controller's Office.

FISCAL IMPACT:

The total annual cost of this action will be approximately \$351,000 and will include pension costs totaling approximately \$52,000, 100% General Fund. For the remainder of FY 2022-23, the Department will absorb the costs with anticipated salary savings from vacant funded positions. A general purpose revenue allocation is being recommended as part of the FY 2023-24 budget development to provide ongoing sustainable funding for the positions.

BACKGROUND:

Contra Costa County has contracted with Workday, Inc. ("Workday") for a hosted subscription to Workday's financial management software services in order to replace the current legacy finance system. Workday will eliminate many of the County's manual processes and reduce the amount of paper used. The solution is designed to allow for electronic input of transactions, with real-time validation, thus enhancing the accuracy and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Robert Campbell
(925) 608-9300

By: June McHuen, Deputy

efficiency of the process.

BACKGROUND: (CONT'D)

Additionally, users will be able to track the status of any transaction they have entered or approved, leading to improved workflows and transparency. Workday is scheduled to go live on April 1, 2023.

Both the Auditor's Office and the Department of Information Technology will require additional positions to provide ongoing technical support for the Workday system. Based on the anticipated requirements for the initial fiscal year following the system's implementation, the Auditor's Office has concluded that the hiring of two systems accountants will adequately address the needs of the department. The Department may request further personnel adjustments once the system is fully deployed and workload impacts can be fully assessed by the County.

CONSEQUENCE OF NEGATIVE ACTION:

The Workday system will not be provided adequate technical staff support and the County's financial processes may run the risk of failure.

ATTACHMENTS

P300 26120