



Contra
Costa
County

To: Board of Supervisors
From: Ellen McDonnell, Public Defender
Date: February 28, 2023
Subject: DFO

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee to execute, on behalf of the Public Defender, a purchase order with Sam Clar Office Furniture in an amount not to exceed \$233,000 for the purchase, delivery, and installation of office furniture, cubicles, and equipment to outfit the Public Defender's remodeled first floor located at 800 Ferry Street.

FISCAL IMPACT:

The current quoted amount for furniture, delivery, and installation is \$216,856.28 and will be funded 100% through County general fund's capital project. If the vendor cannot place the order for furniture before March 1, 2023, the price of the project will go up 7%.

BACKGROUND:

The primary office of the Contra Costa Public Defender (CCPD) has been located at 800 Ferry Street in Martinez since 1998 and has not been renovated since that time. In 2021, the Board approved the refurbishment of the building with general funds. Early this year, construction plans were finalized for the first floor to include new paint and flooring. Approval of the requested furniture purchase order will allow the CCPD to purchase the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Susan Woodhouse,
925-335-8000

By: June McHuen, Deputy

cc:

necessary furniture to replace the aged furniture and cubicles on the first floor of 800 Ferry Street.

CONSEQUENCE OF NEGATIVE ACTION:

Without this action, the CCPD would have to identify alternative means to provide furniture and cubicles.