



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: March 7, 2023

Subject: Approval of Contract with Robert Half, Inc. DBA Accountemps

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Robert Half, Inc., DBA Accountemps, including modified indemnification language, in an amount not to exceed \$100,000 for temporary administrative and accounting services for the period March 1, 2023 to August 31, 2023.

**FISCAL IMPACT:**

\$100,000.00; 100% Sheriff Budgeted

**BACKGROUND:**

The Office of the Sheriff is requesting a contract with Robert Half International Inc., for administrative and accounting services in the Sheriff's Fiscal Department as needed for the period of March 1, 2023 to August 31, 2023. The services will provided necessary assistance on work backlog due to vacancies. The Office of the Sheriff has worked with Accountemps through County Counsel to develop a standardized contract language for temporary administrative and accounting services. This contract includes modified indemnification language.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Donn David,  
925-655-0037

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

The department will be unable to secure temporary assistance during staffing vacancies.