



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
 Date: February 28, 2023

Subject: Declare Vacancy on the CCCFPD Advisory Fire Commission

RECOMMENDATION(S):

Acting as the governing body of the Contra Costa County Fire Protection District,
 DECLARE vacant CCCFPD Advisory Fire Commission Commission At Large Alternate
 #1 Seat previously held by Soheila Bana; and

DIRECT the Clerk of the Board to post the vacancy, as recommended by the Fire Chief.

(No fiscal impact)

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The CCCFPD Advisory Fire Commission was originally established by Resolution No. 99/138 by the authority of California Health and Safety Code Section 13844. The functions of the Advisory Fire Commission, revised by Resolution No. 2022/9, are to (1) serve as the Appeals Board on weed abatement matters; (2) review and make recommendations on Fire District goals and objectives; (3) provide advice and information to the Board of Directors on

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
 ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
 COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Diane Burgis, District III Supervisor
 Ken Carlson, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board
 of Supervisors

Contact: Lewis T. Broschard III,
 Fire Chief (925) 941-3300

By: Stacey M. Boyd, Deputy

cc:

fire protection matters as needed; (4) serve as liaison between the Board of Directors and the community served by the District; and (5) perform such other duties and responsibilities as may be assigned and as directed by the Board of Directors. The bylaws of the Commission provide that the At Large Alternate #1 Seat be appointed by the Board of Supervisors. The term of the seat expires on June 30, 2024.

Ms. Bana vacated the seat due to personal reasons.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain unfilled, and this will potentially make it more difficult to achieve a quorum when seated members are absent.