



Contra  
Costa  
County

To: Board of Supervisors  
From: Diane Burgis, District III Supervisor  
Date: February 28, 2023

Subject: VACANCY ON KNIGHTSEN TOWN ADVISORY COUNCIL (KTAC)

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**RECOMMENDATION(S):**

DECLARE a vacancy in the Appointee 3 seat on the Knightsen Town Advisory Council previously held by Karen Reyna, and DIRECT the Clerk of the Board to post the vacancy for a term ending December 31, 2024, as recommended by Supervisor Burgis.

**FISCAL IMPACT:**

NONE.

**BACKGROUND:**

The Knightsen Town Advisory Council advises the Board of Supervisors on land use and planning matters affecting the community of Knightsen and may represent the Knightsen community before the Board of Supervisors, the East County Regional Planning Commission, the Zoning Administrator and the Local Agency Formation Commission on proposed boundary changes affecting the community. The District Office was notified of Karen Reyna's resignation from the Appointee 3 seat.

**CONSEQUENCE OF NEGATIVE ACTION:**

NONE.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Alicia Nuchols,  
925-655-2335

By: Stacey M. Boyd, Deputy

cc:

**CHILDREN'S IMPACT STATEMENT:**

NONE.