



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 7, 2023

Subject: Contract Amendment for Vision33 Fire Inspection Records Management System

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Vision33 Inc. to extend the termination date from March 10, 2023, to March 31, 2025, and increase the payment limit by \$185,000 to a new payment limit of \$825,000, to provide for hosting and support of the Calytera Amanda fire inspection software system.

**FISCAL IMPACT:**

100% CCCFPD General Fund. The District's Fire Prevention Bureau charges fees for fire safety inspections, permitting of specific operations, and plan review services. The records management system cost is considered when calculating the fire prevention fees so they reflect the District's actual costs of providing services.

**BACKGROUND:**

The Contra Costa County Fire Protection District (District) conducts fire safety inspections, the permitting of specific operations and plan review services for the District, in accordance with the California Fire Code (CFC).

These operations include annual fire and life safety inspections of occupancies required by

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **03/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Chris Bachman, Assistant  
Fire Chief/Fire Marshal, 925-941-3300

By: Stacey M. Boyd, Deputy

cc:

the Health and Safety Code and the California State Fire Marshal. Additionally, these

BACKGROUND: (CONT'D)

operations also include, but are not limited to, life safety inspections, plan review for construction projects, and issuing permits as identified in the CFC for various activities (e.g., operating places of public assembly, schools, adult and child care facilities, and the production and handling of hazardous materials).

The District uses a records management system to track inspection data. The Contra Costa County Fire Protection District Board of Directors authorized the District to execute a contract with Vision33 Inc. on March 10, 2020 to implement, host, and support the software. This amendment will allow the District to receive hosting and support for an additional two years through March 31, 2025.