



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: February 7, 2023

Subject: 2022 CAL FIRE County Coordinator Statewide Grant Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute the California Fire Safe Council Subaward Agreement (Contra Costa County Coordinator Project 22 CAL FIRE CC STATEWIDE 423343) providing the Contra Costa County Fire Protection District total funding in an amount not to exceed \$175,000 for wildfire prevention planning.

**FISCAL IMPACT:**

100% State: up to \$175,000 in revenue. There is no local match requirement.

**BACKGROUND:**

On November 8, 2022, the Board authorized and approved the Fire Chief, or designee, to apply to the California Fire Safe Council for the 2022 CAL FIRE County Coordinator Statewide Grant Program for a one-time, 18-month grant of \$175,000.

The Fire District was awarded the grant and is now seeking Board approval to accept the grant award which will be used to pay the salary of a part-time, non-benefited, contractor to serve as the County Coordinator; as well as the costs for supplies, outreach materials, administrative costs, travel, and other meeting expenses.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **02/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
 Candace Andersen, Director  
 Diane Burgis, Director  
 Ken Carlson, Director  
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 7, 2023

, County Administrator and Clerk of the Board of  
Supervisors

Contact: Chris Bachman, Assistant Fire  
Chief / Fire Marshal (925) 941-3300 x1520

By: June McHuen, Deputy

cc:



## BACKGROUND: (CONT'D)

The County Coordinator will be responsible for developing plans and recommendations related to wildfire prevention and for collaboration amongst participating public and non-profit agencies; assisting in new fire safe council and associated group formations; participating in quarterly meetings with California Fire Safe Council staff, state/regional/county coordinators, and other interested wildfire mitigation groups; and producing project deliverables. The County Coordinator may also assist in managing local Measure X funded wildfire mitigation programs.

Deliverables for the program include:

- (1) Identifying, summarizing, and reporting on local groups, grants, and projects within each county at the onset on the grant project, within the grant period, and at the conclusion of the grant project;
- (2) Tracking and monitoring collaboration efforts, tasks, meetings, workshops, and plans developed by the County Coordinator during the project window;
- (3) Preparing and submitting quarterly programmatic and fiscal reports; and
- (4) Updating GIS Networking Portal Project data files, which may include project maps and lists of mitigation groups.

## CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will not be able to hire a County Coordinator or participate in the program. Additionally, Contra Costa County could potentially miss out on future grant funding opportunities for the County and its residents.