



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: February 7, 2023

Subject: APPROVE and AUTHORIZE Amendment No. 1 to the Contract with Roofing Constructors, Inc. (dba Western Roofing Service)

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Roofing Constructors, Inc. (dba Western Roofing Service), effective January 1, 2024, to extend the term through July 31, 2024, for on-call roofing and exterior waterproofing services, with no change to the payment limit, Countywide.

**FISCAL IMPACT:**

There is no fiscal impact with this action as the amendment is only to extend the term of the contract.

**BACKGROUND:**

The Public Works Department Facilities Services Division is responsible for roofing repairs, maintenance and exterior waterproofing for all County buildings and facilities. Roofing Constructors, Inc. (dba Western Roofing Service), provides all of these services. Facilities receives several emergency requests for roofing services per year especially during the rainy season.

Government Code Section 25358 authorizes the County to contract for the maintenance and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

upkeep of County facilities. The contract with Roofing Constructors, Inc. (dba Western Roofing Service), is due to expire July 31, 2023. The Public Works Department respectfully requests authorization to extend this contract to July 31, 2024, with no change to the payment limit of \$3,000,000 to ensure the County has access to the contractor's services. The contractor is also requesting an increase in contract hourly rates according to the contract provisions.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, roofing services with Roofing Constructors, Inc. (dba Western Roofing Service), will be discontinued.