



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 28, 2023

Subject: APPROVE and AUTHORIZE Amendment No. 3 to Contract with Elam's Consulting & Inspection Services, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Elam's Consulting & Inspection Services, Inc., to extend the term from February 5, 2023 through February 4, 2024 to provide on-call inspector of record services for various health facilities projects, with no change to the payment limit, Countywide.

FISCAL IMPACT:

There is no fiscal impact with this action as it is only to extend the term of the contract. Work performed under this on-call contract is funded with various funds when there is an approved project and funding.

BACKGROUND:

On February 5, 2019, the Public Works Director approved an on-call contract with Elam's Consulting & Inspection Services, Inc., in the amount of \$95,000.

On September 8, 2020, the Board of Supervisors approved Amendment No. 1 to increase the payment limit \$195,000 to a new payment limit of \$290,000. We did not extend the term at that time. On March 1, 2022, the Board of Supervisors approved Amendment No. 2

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jeffrey K. Acuff
925-9570-2487

By: June McHuen, Deputy

cc:

to increase the payment limit by \$110,000 to a new payment limit of \$400,000 and to extend the term from February 5, 2022 to February 5, 2023.

BACKGROUND: (CONT'D)

Since their contract expires on February 5, 2023, Amendment No. 3 is necessary at this time so we can continue to provide on-call inspector of record services and the additional costs associated with the completion of ongoing and new projects. Elam's Consulting & Inspection Services, Inc., is familiar with these active projects, and the design and construction of health care facilities. Therefore, it is recommended that the contract amendment be approved at this time.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Consultant will not be able to provide on-call construction management/project management services to complete necessary capital projects, which may jeopardize funding and delay design and construction of capital projects.