



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 28, 2023

Subject: Increase the Hours of One Licensed Vocational Nurse and its Incumbent within the Contra Costa Health Plan in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26110 to increase the hours of one (1) Licensed Vocational Nurse (VT7G) position No. 14382 and its incumbent at salary plan and grade TAX-1287 (\$5,075 - \$6,481) from 20/40 to 24/40 in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this will result in an annual cost increase of \$11,827, with \$1,170 in pension costs already included. This cost increase will be 100% funded by Contra Costa Health Plan Member Premium Payments.

BACKGROUND:

The Advice Nurse unit within the Contra Costa Health Plan (CCHP) recently increased the number of Targeted Care Coordination (TCC) Providers per session due to the high demand of calls being received from health plan members. There is a need for a Licensed Vocational Nurse to assist the TCC Providers to follow up with patients after the TCC telehealth visit and also assist with non-medical calls. Due to this need, CCHP requests to increase the working hours of position #14382 and its incumbent from 20/40 to 24/40,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lauren Jimenez,
925-957-5262

By: June McHuen, Deputy

effective March 1, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the unit will not have adequate staff and will not be able to keep up with the high demand of calls.

ATTACHMENTS

P300 No. 26110 HSD