



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: January 24, 2023  
Subject: Policy and Procedures for meetings

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**RECOMMENDATION(S):**

Discuss potential updates to Board Operating Procedures.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

See attached County Policy and Operating Procedures.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/24/2023** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Ken Carlson, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 24, 2023

Monica Nino, County Administrator and Clerk of the Board  
of Supervisors

Contact: Adam Nguyen, County  
Finance Director (925) 665-2047

By: , Deputy

cc:

## CLERK'S ADDENDUM

Public comments: John, Caller 6770.

## ATTACHMENTS

BOS Policy and Procedures

Resolution No. 2019-500