



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: January 17, 2023

Subject: Add one (1) Clinical Psychologist position and cancel one (1) vacant Utilization Review Coordinator position in the Health Services Department

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26100 to add one (1) Clinical Psychologist (VQTB) position at salary plan and grade TC2-1483 (\$6,364-\$8,993) and cancel one (1) vacant Utilization Review Coordinator (VWSD) position #12292 at salary plan and grade ZZX-1008 (\$12,155-\$14,774) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, this action will result in annual cost savings of \$105,509, which includes \$26,904 in pension cost savings. The addition of the Clinical Psychologist position will be fully funded by Mental Health Realignment revenues.

**BACKGROUND:**

The Utilization Review Unit in the Behavioral Health Division performs concurrent reviews, which is a chart review process outlined by the Department of Health Care Services (DHCS). The DHCS requires Mental Health Plans to respond to all requests for inpatient psychiatric admissions within twenty-four hours, including weekends and holidays. The addition of this position is needed to perform inpatient chart reviews and remain in compliance with Mental Health Plan state regulations. Due to regulation changes,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/17/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Ken Carlson, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 17, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: 925-957-5267

the Behavioral Health Division has also determined that the vacant Utilization Review Coordinator position, which was last vacated on August 2021, no longer meets its operational needs and the addition of the Clinical Psychologist position can perform the necessary duties regulated by the DHCS.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Behavioral Health Division will not have adequate staff to perform concurrent reviews and will not remain in compliance with state regulations.

ATTACHMENTS

P300 No. 26100 HSD