



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 21, 2023

Subject: Notice of Completion for the Deputy Workstation Replacement Project at the Martinez Detention Facility and West County Detention Facility.

RECOMMENDATION(S):

ADOPT Resolution No. 2023/14 accepting as complete, the contracted work performed by Drake Construction, LLC, a California Corporation, for the Deputy Workstation Replacement Project at the Martinez Detention Facility and West County Detention Facility, as recommended by the Public Works Director, Martinez and Richmond areas. Project Numbers WO#6643568 and WO#6643572, (Districts I and V)

FISCAL IMPACT:

The project was funded by California Board of State and Community Corrections Grant Funds.

BACKGROUND:

The Contra Costa County Sheriff's Department Custody Services Bureau was selected to receive grant funding from the Board of State and Community Corrections (BSCC) related to coronavirus education, mitigation, and prevention. A portion of the funds was allocated to purchase replacement Deputy Stations at the Martinez Detention Facility in modules A, B, C, E, Q, and T and replacement of all Deputy Stations at the West County Facility in Buildings 4, 5A, 5B, 6A, 6B, 7A, 7B, 8A, and 8B. Previously, the Martinez Detention

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/21/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Ken Carlson, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 21, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Gaile Suarez, (925)
335-3664

By: June McHuen, Deputy

cc:

Facility and the West County Detention

BACKGROUND: (CONT'D)

Facility were equipped with the original Deputy Stations. The new upgraded Deputy Stations now include materials designed to protect staff from the transmission of the COVID-19 virus and enhance inmate and staff safety by creating a physical barrier. The Office of the Sheriff and Public Works Department solicited the project and Drake Construction, LLC, was the lowest responsive and responsible bidder awarded for this project.

On July 12, 2022, a construction contract in the amount of \$425,000 was awarded to Drake Construction, LLC, for the Deputy Workstation Replacement Project. On January 10, 2023, Change Order No. 1 was approved to increase the payment limit to \$464,678 for additional costs incurred during completion of the project.

The project has now been completed and the Public Works Director recommends that the Board adopt Resolution No. 2023/14 accepting the contracted work as complete.

CONSEQUENCE OF NEGATIVE ACTION:

Acceptance of a contract as complete is standard procedure and allows for proper closeout of the contract. If the contract is not accepted as complete, the period for filing stop payment notices and bond claims may be extended and then Contra Costa County will incur expenses for additional contract administration.

ATTACHMENTS

Resolution No. 2023/14