



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 28, 2023

Subject: Increase hours of (1) one vacant Occupational Therapist II (pos#8373) from 20/40 to 40/40 in the Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 26106 to increase the hours of one (1) vacant Occupational Therapist II (V5VH) position number #8373 (represented) in salary plan and grade TC5 1746 (\$8,015.43 - \$9,742.80) from part time (20/40) to full time in Health Services Department.

FISCAL IMPACT:

If approved, this will result in additional salary and benefit cost expenditure of approximately \$88,901 annually, which includes \$34,4754 in pension cost. The increased salary and benefit costs will be fully funded by 50% State and 50% County allocations.

BACKGROUND:

The Public Health Division of the Health Services Department houses the California Children's Services (CCS) program which is a State-mandated program required to provide services to the children in Contra Costa County with chronic neuromuscular conditions. CCS employs professional physical therapy and occupational therapy staff and clinical and administrative support staff.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/28/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kimberly S. Gates,
925-957-5269

By: June McHuen, Deputy

CCS currently has one

BACKGROUND: (CONT'D)

(1) vacant Occupational Therapist II position #8373 that has historically filled in a permanent part-time capacity of 20 hours per week. CCS has experienced an increase in referrals to provide therapy services to pediatric clients diagnosed with chronic neuromuscular conditions. To be able to address this increased caseload, the Public Health Division requests to increase the work hours of this part-time Occupational Therapist II to full-time (40 hours per week).

This increase in working hours will ensure CCS is able to meet the California Department of Health Care Services (DHCS) and the International Society for Clinical Densitometry (ISCD) requirements for a Medical Therapy Program to provide direct client evaluation and treatment for clients requiring occupational therapy as prescribed by a physician or specialist. Filling this position at full time is necessary to continue to serve the pediatric clients in our program.

By increasing the working hours from part-time to full-time, the Public Health Division will also lessen its reliance on contracted therapy staff and will lessen the number of pediatric clients currently on the waitlist.

CONSEQUENCE OF NEGATIVE ACTION:

If the additional hours to this position are not approved, CCS will not be able to meet the increasing number of caseloads in its pediatric clients program.

ATTACHMENTS

P300 No. 26106 HSD