



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: January 10, 2023

Subject: Purchase Order with Sysco San Francisco, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a Purchase Order with Sysco San Francisco, Inc. in an amount not to exceed \$1,000,000 for the purchase of food, paper products and kitchen supplies, such as food storage units, serving utensils, serving pans, anti-fatigue mats and other food service production items for Nutrition Services at Contra Costa Regional Medical Center (CCRMC), for the period from November 1, 2022, through October 31, 2025.

FISCAL IMPACT:

Approval of this purchase order will result in expenditures of up to \$1,000,000 over the three-year period from and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Sysco San Francisco, Inc. has been selected as the secondary distributor for Food and Nutrition for Contra Costa Regional Medical Center. Until 2021, Sysco San Francisco, Inc. had been the primary distributor for food and nutrition at CCRMC. The switch to US Foods was made due to the availability of a more comprehensive selection of products and lower prices. CCRMC will still require the services of Sysco San Francisco, Inc. as a secondary

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/10/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Helena Martey, (925)
370-5118

By: Laura Cassell, Deputy

cc:

supplier when products are back ordered or unavailable from US Foods.

On

BACKGROUND: (CONT'D)

October 22, 2019, the Board of Supervisors approved agenda item C.71 to execute a purchase order with Sysco San Francisco, Inc., in an amount not to exceed \$500,000 for the purchase of food, paper products, and kitchen supplies, such as food storage units, serving utensils, serving pans, anti-fatigue mats, and other food service production items for the Contra Costa Regional Medical Center (CCRMC), for the period from November 1, 2019 through October 31, 2020.

Sysco San Francisco, Inc. is an awarded supplier for Food and Nutrition Distribution in the Vizient Group Purchasing Organization (GPO) contract portfolio.

Food and Nutrition Services lost their primary supplier for prepared patient meals in August 2022, as the company made the decision to close their business. Due to administrative oversight on the renewal date of the Sysco San Francisco, Inc., a purchase order amendment request for more time was not submitted. Title 22 requires the provision of food quality and quantity to meet the patient's needs in accordance with physicians' orders and, to the extent medically possible, to meet the Recommended Daily Dietary Allowances, adopted by the Food and Nutrition Board of the National Research Council of the National Academy of Sciences. As such, the department continued to place orders with Sysco San Francisco, Inc. to be able to feed patients, visitors, and staff.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, CCRMC will be at risk for violation of Title 22, CMS, and other regulatory agencies as we may not be able to prepare meals for patients, hospital staff and visitors.