



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: December 13, 2022

Subject: Amendment #23-776 with Datix (USA) Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #23-776 with Datix (USA) Inc., a corporation, effective December 13, 2022, in an amount not to exceed \$151,783 for hosted policy management software and services for the period December 13, 2022 through December 12, 2023.

FISCAL IMPACT:

Approval of this contract amendment will result in additional annual expenditures of up to \$151,783 and will be funded as budgeted by the department in FY 2022-23, by 100% Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On February 26, 2019, the Board of Supervisors approved an agreement with Datix (USA) Inc.'s predecessor RadicaLogic Technologies, Inc. for a centralized electronic policy management system. This agreement has supported the administrative needs of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,
925-335-8777

department by providing a centralized electronic policy management system that meets regulatory compliance and audit reporting. The department was presented with multiple vendors solutions, and has selected Datix (USA), Inc's PolicyStat system as the preferred vendor.

The new policy system will allow Contra Costa Health Services (CCHS) staff to navigate, locate, and access CCHS policy documents more quickly, sign off on acceptance and more. The system also allows online collaboration and workflows that will make drafting, editing, and approving policy documents more efficient for meeting the policy timeliness requirements of the various certification or regulatory bodies CCHS is audited by. The contract amendment will amend the Master Services Agreement dated May 3, 2017, between RLDatix and the County to add software system and hosting provisions.

Approval of Contract Amendment Agreement #23-776 will allow the contractor to provide additional hosted policy management services through

BACKGROUND: (CONT'D)

December 12, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the department runs the risk of an increase in audit findings pointing to outdated policies and a lack of tracking changes to policies. This could negatively impact the ability of CCHS to offer patient care and lab services.