



**Contra
Costa
County**

To: Board of Supervisors

From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District

Date: November 29, 2022

Subject: Clarification of October 4, 2022 Board Agenda Item #C.52 regarding Shah Kawasaki Architects

RECOMMENDATION(S):

APPROVE clarification of Board action taken on October 4, 2022 (C.52) to reflect the following: (1) the correct name of the contracting agency is Shah Kawasaki Architects, Inc., rather than Shah Kawasaki Architects; (2) the correct payment limit is an amount not to exceed \$1,500,000, rather than an amount not to exceed \$900,000; and (3) the correct term is the period November 29, 2022 through November 28, 2027, with two one-year extension options, rather than for the period September 13, 2022 through September 12, 2027, with an option for a one-year extension.

FISCAL IMPACT:

Contractual expenditures of up to \$1,500,000 over a 5-year period will be funded 100% by CCCFPD Capital Construction Fund.

BACKGROUND:

On October 4, 2022, the Board of Supervisors, acting as the CCCFPD Board of Directors, approved a recommendation to approve and authorize the Fire Chief, or designee, to execute a contract with Shah Kawasaki Architects to provide on-call architectural services for various fire station related projects. Due to an administrative error, the consultant name,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/29/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 29, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy
Fire Chief (925) 941-3300 x1101

By: June McHuen, Deputy

cc:

the intended payment limit, and the contract term were incorrectly stated in the Board Order. The clarification requested reflects the original intent of the Fire District and the professional service needs of the targeted projects as anticipated by the Fire District.

CONSEQUENCE OF NEGATIVE ACTION:

If clarification of the October 4, 2022 Board action is not approved, the Fire District will be forced to either reduce the scope of work or delay portions of the intended projects.