



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 29, 2022

Subject: APPROVE and AUTHORIZE a Contract with VistAbility, a California Nonprofit Corporation, Countywide

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with VistAbility in an amount not to exceed \$820,000 for packet fulfillment services for the period November 1, 2022 through October 31, 2025, Countywide. (Project No. Various) (All Districts)

FISCAL IMPACT:

100% User Departments.

BACKGROUND:

VistAbility provides employment opportunities to developmentally disabled adults. For several years the Public Works Print and Mail Services Division has contracted with VistAbility (formerly known as Commercial Support Services) to fill the low-skill need of assembling informational packets (i.e., packet fulfillment services) for use by the Employment and Human Services Department (EHSD) as well as other County departments. Due to their involvement with and support of Covered California, the volume of work generated by EHSD still requires services provided by VistAbility.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/29/2022 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 29, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Joe Yee,
925-313-2104

cc:

Approval of this Contract will allow VistAbility to continue to provide packet fulfillment services through October 31, 2025.

The California Welfare and Institution Code section 19404 (“Section 19404”) authorizes the County to contract for services, including the type of packet fulfillment services that VistAbility provides, from non-profit

BACKGROUND: (CONT'D)

corporations who operate community rehabilitation programs and meet the criteria of Section 19404 without advertising or calling for bids, provided that the services meet the specifications and needs of the County and are purchased at a fair market price, as determined by the County.

VistAbility is a California non-profit corporation. VistAbility meets the requirements of Section 19404 in that: (1) the work to be performed under the contract will primarily (at least 75% of it) be performed by a labor force comprised of persons with disabilities; (2) VistAbility makes elections under the federal Insurance Contributions Act to provide social security and unemployment benefits to its employees; (3) maintains Articles of Incorporation requiring that at least two directors on its Board of Directors are persons with disabilities or the parents, guardians, or conservators of persons with disabilities; and (4) provides disabled employees substantially equally benefits that are provided to VistAbility's organized employees.

CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of the Board of Supervisors, sublet fulfillment services will not be performed.