



Contra
Costa
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: November 29, 2022

Subject: Contract with Matrix HG, Inc., a California Corporation, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Matrix HG, Inc., in an amount not to exceed \$4,000,000 to provide on-call plumbing services at various County buildings, for the period February 1, 2023 through January 31, 2026, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for the maintenance and repairs to plumbing systems at all County-owned facilities. Plumbing services include maintenance and repair services for sewage ejector tanks, septic tanks, grease traps, drainage systems, sewage systems, piped water systems, and other plumbing systems, as well as repair or replacement of plumbing fixtures, valves, flushometers, water lines, traps and reciprocating pumps. The existing contract is due to expire on January 31, 2023.

Government Code Section 25358 authorizes the County to contract for the maintenance and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/29/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 29, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

upkeep

BACKGROUND: (CONT'D)

of County Facilities. The Public Works Department recently conducted a formal solicitation for on-call plumbing services. Originally bid on Bidsync #2206-574, Matrix HG, Inc., was the sole contractor awarded for this contract.

The Public Works Department is requesting authorization to execute a contract with Matrix HG, Inc. The contract will have a limit of \$4,000,000 and a term of three (3) years with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract. Matrix HG, Inc., will be able to request rate increases equal to the rate of increase in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this contract. The contract will be used on an as-needed basis, with no minimum amount that must be spent. Facilities Services is requesting a contract with Matrix HG, Inc., to be approved for a period covering three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, plumbing services with Matrix HG, Inc., will be discontinued.