



Contra
Costa
County

To: Board of Supervisors
From: Alison McKee, County Librarian
Date: November 8, 2022

Subject: Add one full-time Librarian II and one part-time Library Assistant-Journey Level positions to the Library

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 26066 to add one (1) Librarian II (3AVD) (represented) 40/40 position at salary plan and grade QX5 1001 (\$6,015.26 - \$7,311.59) and one (1) Library Assistant-Journey Level (3KVB) (represented) part-time (20/40) position at salary plan and grade QXX 1030 (\$3,933.99 - \$5,023.86) in the Library.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost to the Library Fund of approximately \$168,132. No fiscal impact to the County general fund. These positions are funded in the Library Budget and the increase of hours will be funded by the City of Pleasant Hill.

BACKGROUND:

On August 18, 2022, the City of Pleasant Hill provided a signed supplement to their lease agreement agreeing to fund 12 additional weekly open hours at the Pleasant Hill Library starting on January 1, 2023. This increase will bring the total weekly open hours to 52 hours per week. With an increase in available work hours, increased staffing is necessary to ensure

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/08/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Samuel Treanor at
925-608-7702

sufficient coverage each day the library is open.

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, the Pleasant Hill Library will not be able to adequately staff its additional hours. This may result in impacts to services to the public and cause the Library to fail to meet its obligation to the City of Pleasant Hill.

ATTACHMENTS

P300 26066 Add One Librarian II and one 20/40

LAJ