



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 8, 2022

Subject: Purchase Order with Allsteel Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Health Services Director, a purchase order with Allsteel Inc. in care of Sam Clar Office Furniture Inc. in an amount not to exceed \$900,000 for the purchase of furniture solution offices, desks and chairs, needed for the new space at 2731 Systron Drive, Suite 250, Concord where Public Health staff will be relocated to, for the period of November 15, 2022 through June 30, 2023.

**FISCAL IMPACT:**

This action will result in expenditures of up to \$900,000 and will be funded 100% by California's Future of Public Health funding allocation.

**BACKGROUND:**

The Health Services Department is relocating Public Health (PH) staff from 595 and 597 Center Avenue, Martinez, to provide additional work spaces for Contra Costa Health Plan (CCHP) staff. The CCHP staff growth and space needs are directly related to the recently approved Medi-Cal waiver. In order to complete this move, the department needs to purchase furniture solution offices, desks and chairs for the new space. The total cost of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/08/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Rachael Birch (925)  
608-5123

cc:

furniture will not exceed \$900,000 and will be funded by the State's Future of Public Health funding allocation to the Department's Public Health Division.

On January 11, 2022, the Board of Supervisors approved agenda item C.80 to execute a Participating Addendum with Allsteel, Inc. for the distribution of various furniture, design and installation services under the terms of a master contract awarded by the Region 4 Education Service Center, an OMNIA Cooperative Program, and distributed through Sam Clar Office Furniture Inc. The addendum allows the County to obtain guaranteed pricing available through an OMNIA Partners contract.

Approval of the requested purchase order will allow the Department's Public Health Division to purchase the necessary furniture to relocate into a new building and provide additional office space for CCHP staff at the Center Avenue buildings in Martinez.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Public Health Division will not have furnished offices to be able to move into the new building, which may delay the move from the other division and result in a rent payment in a building that cannot be occupied.