



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: November 1, 2022

Subject: Conflict of Interest Code Amendment for the Employment and Human Services Department

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**RECOMMENDATION(S):**

APPROVE amendments to the List of Designated Positions of the Conflict of Interest Code of the Employment and Human Services Department ("EHSD").

**FISCAL IMPACT:**

None.

**BACKGROUND:**

EHSD has amended its Conflict of Interest Code, including the list of designated positions, and submitted the revised Code, attached as Exhibit A, to the Board of Supervisors for approval pursuant to Government Code sections 87306 and 87306.5.

The recommended change includes the addition of one position and the deletion of one position designated to file conflict of interest statements. This change will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by EHSD. A red-lined version of the Conflict of Interest Code is included as Exhibit B.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **11/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kurtis C. Keller, Deputy  
County Counsel, (925) 655-2200

By: Antonia Welty, Deputy

**CONSEQUENCE OF NEGATIVE ACTION:**

None.

## ATTACHMENTS

Exhibit A - Conflict of Interest Code for the Employment and Human Services Department

Exhibit B - Conflict of Interest Code for the Employment and Human Services Department

REDLINED