



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: November 8, 2022

Subject: Advisory Fire Commission of the Contra Costa County Fire Protection District Bylaws Modification

RECOMMENDATION(S):

APPROVE the revised bylaws of the Advisory Fire Commission of the Contra Costa County Fire Protection District to clarify the creation of committees as deemed necessary by the Commission Chair. (No fiscal impact).

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

In 1995, the Board of Supervisors adopted Resolution No. 95/475 delegating a broad range of its board of directors functions and responsibilities to advisory fire commissions of the, then, six dependent fire protection districts within the county. Through consolidation and dissolution, only two of the six county fire districts remain: Contra Costa and Crockett-Carquinez. In 1999, the Board adopted Resolution No. 99/138 updating the delegation of powers to the Contra Costa County Fire Protection District (CCCFPD) Advisory Fire Commission.

On July 12, 2022, following the annexation of East Contra Costa Fire Protection District

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen, Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Julie Enea
925-655-2056

By: June McHuen, Deputy

cc: Fire Chief, CAO (Enea), CAO (Reyes)

(ECCFPD) to the CCCFPD, the Board of Directors adopted Resolution 2022/9, which updated the CCCFPD Advisory Fire Commission role and responsibilities to provide clarity and proper focus of the Commission's time and energy towards duties that will complement rather than duplicate the functions of the Board of Directors. The Board adopted the following revised delegation of duties to the AFC as reconstituted pursuant to the annexation agreement: "The functions of the fire commissioners are to review the goals and objectives of the District; provide liaison with the community, and provide advice and information on fire protection matters to the Board of Directors. This Board hereby delegates to the CCCFPD Advisory Fire Commission the following powers and responsibilities:

- a. Pursuant to district ordinance, to serve as the Appeals Board on weed abatement matters;
- b. To review and make recommendations on Fire District goals and objectives;
- c. To provide advice and information to the Board of Directors on fire protection matters as needed;
- d. To serve as liaison between the Board of Directors and the community served by the district;
- e. To perform such other duties and responsibilities as may be assigned and as directed

by the Board of Directors."

BACKGROUND: (CONT'D)

Today's action will make a minor modification to clarify the creation of committees to the Commission, as deemed needed by the Commission Chair from time to time based on the work of the Commission. Attached is a redline showing the proposed changes and also a clean version showing no edit marks.

ATTACHMENTS

CCCFPD Adv Fire Commission bylaws_November 2022 Redline

CCCFPD Adv Fire Commission bylaws_November 2022 Clean Final