



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 8, 2022

Subject: APPROVE and AUTHORIZE Amendment No. 2 to the Contract with Metropolitan Van and Storage Inc., a California Corporation, Countywide

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Metropolitan Van and Storage Inc., effective November 8, 2022, to increase the payment limit by \$1,200,000 to a new payment limit of \$8,200,000 and extend the term through December 31, 2022, to provide on-call moving, storage and OLP (office landscape partition) services, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

The Public Works Department utilizes contractors for moving, haul away and storage services, including office landscape partitional furniture (OLP) repair, replacement, and reconfiguration. These services are provided as-needed, for various departments, Countywide. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities.

Metropolitan Van and Storage Inc. provides multiple services for the County which include

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

moving, storage (and delivery), haul

BACKGROUND: (CONT'D)

away, confidential shredding, OLP ordering (and installation), and record management.

The contract with Metropolitan Van and Storage Inc., is due to expire November 30, 2022. The Public Works Department recently conducted a formal solicitation for on-call moving, storage and OLP services (BidSync #2207-581) and respectfully requests to increase the payment limit by \$1,200,000 to a new payment limit of \$8,200,000 and extend the contract from November 30, 2022 through December 31, 2022, to ensure the County has access to the contractor's services pending evaluation, award and execution of the new moving, storage and OLP services contract(s).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not be able to provide payment for stored equipment and records as well as on-call moving, haul away and OLP services.