



# Contra Costa County

To: Board of Supervisors  
From: Deborah R. Cooper, Clerk-Recorder  
Date: October 18, 2022

Subject: Refund Overpayment of Documentary Transfer Tax

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller to issue a refund of overpayment of documentary transfer tax totaling \$3,173.50 to parties as specified below.

## **FISCAL IMPACT:**

The recommendation will result in a reduction of \$3,173.50 to the County General Fund: \$2,018.50 is from the 2021-2022 fiscal year and \$1,155.00 is from the 2022-2023 fiscal year.

## **BACKGROUND:**

The County Clerk-Recorder collected overpayment of documentary transfer tax that the customer erroneously stated in the amounts listed below:

eRecording Partners Network	DOC 2022-0085976
400 Second Avenue South	\$2,018.50
Minneapolis, MN 55401	
eRecording Partners Network	DOC 2022-0110378
400 Second Avenue South	\$715.00
Minneapolis, MN 55401	

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joseph Barton,  
925-335-7928

cc:

eRecording Partners Network	DOC 2022-0130508
400 Second Avenue South	\$440.00
Minneapolis, MN 55401	

**CONSEQUENCE OF NEGATIVE ACTION:**

Failure to reimburse the parties would cause them to pay more than legally required for documentary transfer tax.