



**Contra  
Costa  
County**

To: Board of Supervisors  
From: FAMILY & HUMAN SERVICES COMMITTEE  
Date: October 11, 2022  
Subject: Reappointments to the Advisory Council on Aging

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**RECOMMENDATION(S):**

REAPPOINT Penny Reed to At-Large Seat #1, Shirley Krohn to At Large Seat #2, Sara Shafiabady to At-Large Seat #4, Deborah Card to At-Large Seat #5, Steve Lipson to At-Large Seat #6, Terri Tobey to At-Large Seat #10, Nuru Neemwuchalla to At-Large Seat #12, Mary Bruns to At-Large Seat #15, Kevin Donovan to At-Large Seat #17, Michael Wener to At-Large Seat #18, and Sharon “Sam” Sakai-Miller to At-Large Seat #20 on the Contra Costa Advisory Council on Aging with terms expiring September 30, 2024, as recommended by the Family and Human Services Committee.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 to amend governing requirements and policies for making appointments to advisory bodies to the Board of Supervisors. This resolution supercedes Resolution No. 2011/497. Section III.A. of Resolution No. 2020/1, Type 2: At Large/Countywide Appointments, states that when an advisory body conducts interviews, the body’s recommendation will be provided to a Board

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Anthony Macias,  
(925) 602-4175

cc:

Committee for further review,

## BACKGROUND: (CONT'D)

along with all applications received for the applicable seat. In all cases, the Board Committee decides which applicants to nominate for full Board action.

The Contra Costa Advisory Council on Aging (ACOA) provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this County. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging. The Advisory Council on Aging consists of 40 members serving 2-year staggered terms, each ending on September 30. The Council consists of representatives of the target population and the general public, including older low-income and military persons; at least one-half of the membership must be made up of actual consumers of services under the Area Plan. The Council includes: 19 representatives recommended from each Local Committee on Aging, 1 representative from the Nutrition Project Council, 1 Retired Senior Volunteer Program, and 19 Members at-Large. Article III, 3.1 of the ACOA Bylaws states that the ACOA may recommend for appointment up to four (4) alternate Member-At-Large (MAL) members, who shall serve and vote in place of members (City or MAL) who are absent from, or who are disqualifying themselves from participating in a meeting of the ACOA.

The Area Agency on Aging (AAA), the ACOA and the Clerk of the Board, using Contra Costa TV (CCTV), assisted with recruitment. AAA staff has encouraged interested individuals, including minorities, to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County Employment and Human Services Department (EHSD) website contains dedicated web content where interested members of the public are encouraged to apply. The website provides access to the Board of Supervisors official application with instructions on whom to contact for ACOA related inquiries, including application procedures.

At the September 26, 2022 Family and Human Services Committee meeting, the Committee recommended that the Board of Supervisors approve the reappointment of the aforementioned members to the ACOA with terms expiring September 30, 2024.

## CONSEQUENCE OF NEGATIVE ACTION:

Failure to reappoint members will reduce public participation in advising policy development.

## ATTACHMENTS

D. Card Application redacted

K. Donovan Application redacted

M. Bruns Application redacted

M. Wener Application redacted

N. Neemuchwalla Application redacted

P. Reed Application redacted

S. Shafiabady Application redacted

S. Sakai-Miller Application redacted

S. Krohn Application redacted

S. Lipson Application redacted

T. Tobey Application redacted

ACOA Roster