



**Contra
Costa
County**

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: October 18, 2022

Subject: Update on Head Start Programs and Oversight

RECOMMENDATION(S):

RECEIVE update on the activities and oversight of the County's Head Start Programs; CONSIDER APPROVING Head Start Agency Governance Policy No.22-60; and Determine that to the extent that the provisions of Head Start Agency Policy No.22-60 conflict with the provisions of prior Head Start governance policies and procedures, the provisions of Head Start Agency Policy No. 22-60 will prevail and be given full effect.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

On September 26, 2022 the Employment and Human Services Department (EHSD) made a presentation to the Family and Human and Services (FHS) Committee providing an update on then the Community Services Bureau's Head Start programs including the recent Quality Improvement Plan. During that presentation, EHSD made three recommendations to change to the Head Start Governance. The recommendations were to 1) identify the EHSD Director as the Head Start Executive Director, 2) delegate the EHSD Director to hire the Head Start Management Team, and 3) accept monthly updates at the Family and Human

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2022

Contact: Danielle
Fokkema, 925-655-2047

Monica Nino, County Administrator and Clerk of the Board of
Supervisors

By: June McHuen, Deputy

cc:

Services Committee. FHS approved the report, including to forward it

BACKGROUND: (CONT'D)

to the Board of Supervisors for discussion. Subsequent to the FHS meeting, the Administration for Children and Families has indicated that monthly reports to the FHS is insufficient to meet the governing body responsibilities as outlined in the Head Start Act. Therefore, the policy recommended here recommends monthly report to the full Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD will not be able to make necessary changes to Head Start governance, which may jeopardize the success of the Quality Improvement Plan.

CLERK'S ADDENDUM

Speakers; No name given; No name given (2).

RECEIVED update on the activities and oversight of the County's Head Start Programs; APPROVED Head Start Agency Governance Policy No.22-60 as amended today to under item No. 3a Governing Body, item M "visiting at least one Head Start center in the district annually"; and DETERMINED that to the extent that the provisions of Head Start Agency Policy No.22-60 conflict with the provisions of prior Head Start governance policies and procedures, the provisions of Head Start Agency Policy No. 22-60 will prevail and be given full effect

ATTACHMENTS

Head Start Update

CCC Head Start Governance Policy