



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: October 4, 2022

Subject: Appropriation Adjustment to transfer General Fund reserves to fund an Assistant Auditor-Controller position

RECOMMENDATION(S):

APPROVE Appropriation and Revenue Adjustment No.5006 authorizing the transfer of funds in the amount of \$200,000 from General Fund reserves to fund an Assistant Auditor-Controller position at the Auditor-Controller's Office.

FISCAL IMPACT:

The fiscal impact of this action will be approximately \$200,000 in FY 2022-23. This amount is being appropriated from General Fund reserves.

BACKGROUND:

The Auditor-Controller's Office has historically had two Assistant County Auditor-Controller positions to cover the supervision of the various department activities, including payroll, general accounting, property tax, accounts payable and internal audit. Due to a retirement in late-2018, the Department deleted the second position to conserve resources and restructure the office. The implementation of the new County Finance System (Workday) has taxed the existing limited resources, however, and the Department is requesting to add back the second Assistant County Auditor-Controller position to ease workload constraints.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/04/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 4, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Laura Strobel (925)
655-2058

cc:

CONSEQUENCE OF NEGATIVE ACTION:

There will be insufficient appropriations to fund the additional position being requested.

ATTACHMENTS

Appropriations and Revenue Adjustment No.
5006