



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: October 18, 2022  
Subject: Concord Jet Service, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a sub-sublease with Concord Jet Service Incorporated, in an amount not to exceed \$275,000 to provide aircraft hangar and office space for the period May 1, 2022 through April 30, 2027.

**FISCAL IMPACT:**

100% Sheriff Budgeted.

**BACKGROUND:**

The Office of the Sheriff requires additional office and hangar space to accommodate its specialized law enforcement aviation capabilities to include search and rescue and FAA-certified drone flight operation and instruction. The office and hangar space located at 1450 Sally Ride Drive in Concord provides suitable facility for the storage of department aircraft and vital specialized law enforcement training, to include FAA drone pilot certification courses. This area is the only suitable facility that has been identified that meets the needs of the Office of the Sheriff.

**CONSEQUENCE OF NEGATIVE ACTION:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 18, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lyn Oco,  
925-655-0006

cc:

Failure to approve will result in the inability of the Office of the Sheriff to adequately store law enforcement aircraft as needed and provide specialized law enforcement training to include FAA-certified drone pilot certification.

CHILDREN'S IMPACT STATEMENT:

None.