



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 20, 2022

Subject: APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Order Form with Periscope Holdings, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an updated Exhibit A - Order Form with Periscope Holdings, Inc., effective September 20, 2022, to replace the existing Exhibit A – Order Form in the Master SaaS and Services Agreement dated September 8, 2020. The updated Exhibit A – Order Form will increase the payment limit of the Agreement by \$55,000 to \$485,767, for hosted purchasing and procurement software, services, and maintenance and support, with no change to the term September 8, 2020 through September 8, 2023.

FISCAL IMPACT:

100% General Fund.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/20/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Carrie Ricci, (925)
313-2235

cc:

BACKGROUND:

The Master SaaS and Services Agreement (Master Agreement) with Periscope Holdings, Inc. allowed the Purchasing Division to upgrade to the current version of BuySpeed software, to move to cloud-hosted services, and included staff training. The Master Agreement included future upgrades and software support for three years.

The Master Agreement provides for additional statements of work to be issued thereunder when additional services are required by the County. In June 2021, a statement of work was issued for \$10,350 for technical support to create custom reports within the software. In June 2022, a second statement of work was executed for up to \$20,000 to allow for technical configuration and assistance to the County in its use and implementation of its new financial management system. A third statement of work is anticipated for additional reporting capabilities. It has been determined that additional funds are needed to cover the remaining contract term.

An Order Form is required to add a line item to the agreement for the additional services and maintenance required through the end of the term.

CONSEQUENCE OF NEGATIVE ACTION:

There will not be sufficient funds in the Master Agreement for the additional services needed by the County.

ATTACHMENTS

Exhibit A - Order Form