



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marla Stuart, Employment and Human Services Director  
Date: September 20, 2022  
Subject: 2023 Head Start and Early Head Start Continuation Grant

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$27,553,039 for Head Start and Early Head Start Program services for the period January 1, 2023 through December 31, 2023. (100% Federal)

**FISCAL IMPACT:**

Total funding for calendar year 2023 is \$27,553,039. Funding for the period January 1, 2023 through June 30, 2023 is included in the Department's FY 2022-23 budget and funding for the July 1, 2023 through June 30, 2024 period will be included in the Department's FY 23-24 Recommended Budget.

The County, as Grantee, is required to generate a 25% non-federal match of the total grant budget. For 2023, the non-federal match is \$6,888,260, which will be achieved through collaboration with State Child Development programs and the volunteer hours generated from Head Start parents and community partners.

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☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **09/20/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III  
Supervisor

By: Antonia Welty, Deputy

Contact: Elaine Burres 608-4960

cc:

100% Federal funds. No County Cost. CFDA #93.600.

## BACKGROUND:

Head Start is a federal program that promotes the school readiness of children ages birth through five years old from low-income families by enhancing their cognitive, social and emotional development. The program design supports and nurtures healthy attachments between the child and their family, and provides quality child care, child development, and other services including, medical, mental health, and dental services. Head start provides a learning environment that supports children's growth in the following domains: language and literacy; cognition and general knowledge; physical development and health; social and emotional development; and approaches to learning. These services respond to each child and family's ethnic, cultural, and linguistic heritage.

Children and families access these through centers or schools that children attend part or full-day. Children and families access these services through various service models, including centers that children attend half or full-day, and home visiting services.

Contra Costa County applies annually to the U.S. Health and Human Services Department, Administration for Children and Families (ACF), Office of Head Start, as the Head Start grantee. The year four continuation applications for Head Start and Early Head Start were approved by the Board on September 7, 2021 (C.67) and (C.71).

This approval is for year five of a five-year funding cycle. This year's annual application includes newly identified goals and objectives for the program (see attached). On July 15, 2022, the Board received a Head Start and Early Head Start Program Performance Summary Report and on August 9, 2022 the Board authorized the Board Chair to approve a Quality Improvement Plan (item D.3). This 2023 continuation application provides an update on Quality Improvement Plan activities.

The 2023 budget reflects an increase in personnel expenditures, as staff benefit from the Board approved 5% cost-of-living (COLA) increase in 2022 and second 5% increase in July 2023. Additionally, the ACF COLA also increased rates for the delegate and partnership agencies and are included in the budget for contractual expenditures.

This year five application was reviewed and approved by the Head Start Policy Council on August 17, 2022 and is recommended by the Policy Council to the Board of Supervisors.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not receive funding to operate Head Start childcare centers.

## CHILDREN'S IMPACT STATEMENT:

The Head Start grant funding supports three of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School, 3) "Families that are Economically Self-sufficient" and, 4) "Families that are Safe, Stable, and Nurturing" by offering comprehensive services, including high quality early childhood education, nutrition, and health services to children from low income families throughout Contra Costa County.

## ATTACHMENTS

Head Start Funding Letter

Grant Application Summary