



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: September 13, 2022

Subject: Contract amendment with Sierra Consulting Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract amendment with Sierra Consulting Inc. to extend the term to December 31, 2023, and increase the payment limit by \$100,000 to a new payment limit of \$540,000 to provide continued consulting and programming support services for the Employment and Human Services Department.

**FISCAL IMPACT:**

The cost for this contract is 100% offset by the user department.

**BACKGROUND:**

This Contractor provides installation, configuration, testing, analyzing, and troubleshooting of Streamweaver and Finalist software and coding enhancements on Windows servers housed at the Department of Information Technology and at the Public Works Print and Mail services locations. Contractor will also test changes to the CalWin Client Correspondence Exstream documents to ensure appropriate mailing guidelines which conform to US Postal Service standards.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr,  
925-608-4071

cc: Michelle Colefield

CONSEQUENCE OF NEGATIVE ACTION:

If the requested action is not approved, the user department will be without the support necessary to keep any CalWin Consortium client correspondence in production.

CHILDREN'S IMPACT STATEMENT:

None.