



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: September 13, 2022

Subject: Contract amendment with CherryRoad Technologies, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract amendment with CherryRoad Technologies, Inc. to extend the term to October 9, 2027 and increase the payment limit by \$3,793,606 to a new payment limit of \$10,603,726 for application hosting services and technical support assistance for the County's Human Resources and Payroll PeopleSoft software system.

FISCAL IMPACT:

The cost of this is supported through Countywide interdepartmental charges to all departments. (100% General Fund)

BACKGROUND:

The PeopleSoft Human Capital Management (HCM) system is used to process the County's payroll and to maintain human resources administration and employee benefit records. In 2017, the Board approved a five (5) year contract with CherryRoad Technologies, Inc. to host the HCM (HR and Payroll) software which was migrated from County onsite premises. As part of the Contract, CherryRoad's hosting services include:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr, 608-4071

cc: Nancy Zandonella

- Providing 24 hours a day, 7 days a week, 365 days a year access and support for the HCM system;
- Providing operation services, database administration services, system administration services, database level security and disaster recovery services to support the system; and,
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BACKGROUND: (CONT'D)

Providing management and maintenance of the hardware and software components necessary for hosting of the system. In addition to the hosting services, CherryRoad will provide a dedicated technical support resource to the County who will provide technical assistance for the Payroll, Human Resources and Benefits Administration modules of the system including PeopleTools support for Complex Applications Engines, Custom Reports. CherryRoad will provide support for integrations and interfaces with external third-party systems such as Kronos, Singlewire Informa Cast Emergency Alert Notification and Workday systems.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this amendment will result in numerous challenges for operational support to the HCM system and not having a robust disaster recovery plan will increase the risk that the County will be unable to process employee payroll, human resources and employee benefits on a timely basis.

CHILDREN'S IMPACT STATEMENT:

None.