



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 20, 2022

Subject: APPROVE a Blanket Purchase Order with Ray Morgan Company for the Lease of a Canon Vario Print 6180TP Press.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Department, a blanket purchase order with Ray Morgan Company in the amount of \$450,000, for a Canon Vario Print 6180TP Press for County departments' printing needs, for the period October 1, 2022 through September 30, 2027.

FISCAL IMPACT:

The cost of printing is initially charged to the General Fund but recovered through charges to County departments. Print and Mail Services is a zero net County cost operation. (100% User Departments)

BACKGROUND:

The Canon Vario Print 6180TP press will replace the expired lease of the Canon Vario Print 6160. Ray Morgan Company was selected after the Public Works Print & Mail division performed a solicitation of vendors that could service the equipment. Ray Morgan Company was chosen because they are largest local independent Canon Dealer with extensive local service staff and parts supplies. Ray Morgan will lock the lease rate and usage charge for the term of the lease. This press is the only machine on the market that prints both sides of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/20/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dale Morseman,
925-655-4500

cc:

the sheet at the same time, which saves time and money.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the cost of printing may go up.