



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 13, 2022

Subject: First Amendment to Lease for 1330 Arnold Drive, Suite 249, Martinez

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a first amendment to the December 15, 2017, lease with RPE Muir, LLC, under which the County is leasing Suite 249 in the building located at 1330 Arnold Drive, Martinez, to extend the term through April 30, 2024, and modify the renewal option, and exercise any options to further extend the lease term.

FISCAL IMPACT:

100% General Fund, CAO-LJIS, Org #1095,

BACKGROUND:

The County Administrator's Office – Law and Justice Information Systems (CAO-LJIS) has occupied Suite 249 at 1330 Arnold Drive in Martinez (the Current Premises) since 2017. It is anticipated that the CAO-LJIS group will move to the Administration Building Annex at 651 Pine Street, Martinez, when it opens, which is expected to occur in April 2024. The lease of the Current Premises is scheduled to expire on January 15, 2023. The lease has one option to renew for a five-year term. The proposed first amendment would extend the term through April 30, 2024, and change the renewal option to create an option to extend the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Margaret Eychner,
925-957-2463

cc:

term for one year, with the ability to terminate at any time during the one-year extension period with a sixty-day notice. Approval of the proposed amendment will enable CAO-LJIS to remain at its current location until the new building is complete.

CONSEQUENCE OF NEGATIVE ACTION:

The County's CAO-LJIS group would need to exercise the five-year option to renew in order to remain at the Current Premises and would then have to pay rent on the current premises for the duration of the five-year extended term.

ATTACHMENTS

Lease Amendment