



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 11, 2022
Subject: Contract #23-731 with Accela, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-731, an Order Form and Statement of Work with Accela, Inc., a corporation, in an amount not to exceed \$962,003 for the Accela Civic Platform for the Hazardous Materials and Environmental Health Divisions to track inspection and enforcement actions for the period October 11, 2022, through November 1, 2026.

FISCAL IMPACT:

This contract will result in annual expenditures of up to \$962,003 and will be funded as budgeted by the department in FY 2022-23, by 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

The Contra Costa County Health Services (CCHS) Hazardous Materials and Environmental Health Divisions have been contracting with Accela since May 2016 for its EnvisionConnect application for the provision of specialized software and support services used to track pertinent data on the regulated community and to conduct and track inspection

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,
925-335-8777

data and enforcement actions. In 2021, Accela informed CCHS of its plans to discontinue the EnvisionConnect application in 2024. As a result, CCHS conducted a full and open request for proposal process by sending requirements to all leading vendors within the market space. Several vendors responded, submitting questions and providing demonstrations of their products. After a review of those options, CCHS decided to migrate from EnvisionConnect to Accela's Software as a Service (SaaS) subscription-based products, Accela Civic Platform and Environmental Health Civic Application, to continue to fulfill its need for a data management system. Under contract #23-731, Accela will provide services that include configuration and onboarding activities to implement its SaaS based solution. This offering includes Environmental Health Civic Application, Accela Citizen Access Public Portal (ACA), Accela Inspector Mobile Application (AMO), GIS, and Construct API. Functionalities include (but are not limited to) mobile and remote inspection, integrations with third-party systems, payment processing, time accounting, and reporting.

Under contract 23-731, the parties will execute a Subscription Services Agreement that obligates the County to indemnify Accela if the software is used in settings that could cause personal injury or death. The contract also

BACKGROUND: (CONT'D)

limits the contractor's liability to an amount not to exceed the total amount paid by County in the twelve (12) month period immediately preceding a claim.

Approval of contract #23-731 will allow the contractor to onboard its replacement SaaS based solution, providing project management, implementation, development and deployment services through November 1, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the current application will reach its end of life, and the County will no longer have access to the contractor's technical expertise and skill concerning its data management system. As a result, the County may experience issues transmitting accurate inspection and compliance data to the California Environmental Reporting System.