



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 13, 2022

Subject: APPROVE the contingency fund increase and Contract Change Order No. 1 for the Tara Hills Full Trash Capture Project, Tara Hills area.

**RECOMMENDATION(S):**

- (1) APPROVE the Tara Hills Full Trash Capture Project contingency fund increase of \$175,000 for a new contingency fund total of \$390,997, and a new payment limit of \$2,550,962, effective September 13, 2022, as recommended by the Public Works Director
- (2) APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Change Order No. 1 with W. R. Forde Associates, Inc. effective September 13, 2022, in an amount not to exceed \$237,082, Tara Hills area. Project No. 7517-6W7079 (District I)

**FISCAL IMPACT:**

The Project is being funded by 100% Caltrans Storm Water Resources Control Board Grant.

**BACKGROUND:**

Contract Change Order No. 1 is necessary to pay the contractor, W. R. Forde Associates, Inc., for additional costs incurred as a result of utilizing W. R. Forde's alternative proposal

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925-313-2305

of the Debris Separating Baffle Box (DSBB). The contingency fund increase is necessary to compensate the contractor for unforeseen extra work required to complete the project.

CONSEQUENCE OF NEGATIVE ACTION:

The lack of approval would prevent successful completion of this contract and prevent payment for the additional work performed by the contractor.