



Contra  
Costa  
County

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: September 13, 2022

Subject: Conflict of Interest Code for the Liberty Union High School District

---

**RECOMMENDATION(S):**

APPROVE amended Conflict of Interest Code for the Liberty Union High School District (“District”), including the list of designated positions.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The District has amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board for approval pursuant to Government Code sections 87306 and 87306.5.

The changes include clarification of the Political Reform Act's definition of and application to a disqualifying conflict of interest, and the deletion of positions designated to file conflict of interest statements. These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by the District. The changes are shown in the red-line version of the Conflict of Interest Code, attached as Exhibit B.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

, County Administrator and Clerk of the Board of  
Supervisors

Contact: Kurtis C. Keller, Deputy  
County Counsel, (925) 655-2200

By: June McHuen, Deputy



## ATTACHMENTS

Exhibit A - Conflict of Interest Code of the Liberty Union High School District

Exhibit B - Conflict of Interest Code of the Liberty Union High School District -  
REDLINE