



Contra
Costa
County

To: Board of Supervisors
From: Greg Baer, Director of Airports
Date: September 20, 2022

Subject: APPROVE AND AUTHORIZE AMENDMENT No. 1 TO CONSULTING SERVICES AGREEMENT
WITH KSA ENGINEERS

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a contract amendment to the Consulting Services Agreement with KSA Engineers, Inc. to add an additional subconsultant to update the Airport Division's disadvantaged business enterprise program.

FISCAL IMPACT:

There is no negative impact on the General Fund. There is no change to the contract amount with all contract costs being paid by the Airport Enterprise Fund.

BACKGROUND:

To satisfy FAA requirements, the Airport is required to complete an evaluation of its existing disadvantaged business enterprise (DBE) program and, if needed to comply with current FAA standards, update the program. In addition, the Airport must establish a new three-year average DBE goal.

Following a solicitation sent to all the Airport's on-call consultants, one consultant, KSA

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/20/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 20, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: June McHuen, Deputy

Contact: Beth Lee, 925-681-4200

cc:

Engineers, Inc., agreed to perform the required review and update

BACKGROUND: (CONT'D)

through a subconsultant. This contract amendment is necessary in order to add the subconsultant, Kutchins & Groh, Inc., to the existing on-call contract to enable the subconsultant to be paid for performing the work.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract amendment is not approved, KSA Engineers will not be able to complete the FAA-required work.

CLERK'S ADDENDUM

Speaker: No name given.

ATTACHMENTS

KSA Amendment No 1