



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Caoile, Director of Risk Management  
Date: September 13, 2022  
Subject: Contract with TCS Risk Management Services

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Risk Management to execute a contract with TCS Risk Management Services in an amount not to exceed \$220,000 to administer a county-wide ergonomic program for the period of July 1, 2022 through June 30, 2023.

**FISCAL IMPACT:**

Costs for administration of the ergonomic program will be paid from the Workers' Compensation Internal Service Fund.

**BACKGROUND:**

TCS Risk Management Services provides review and administration of ergonomic programs; employee ergonomic evaluations; installation of ergonomic equipment; discount pricing for equipment; training and coordination with departments; timely delivery of ergonomic evaluations and equipment to prevent or reduce the level of injuries sustained by employees. The results are savings in workers' compensation claims.

**CONSEQUENCE OF NEGATIVE ACTION:**

The program, including the ergonomics laboratory and equipment, will not be available to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Karen Caoile  
335-1400

cc:

meet the County's needs and satisfy current regulations.