



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: August 9, 2022

Subject: Consulting Services Agreement with Mark Thomas & Company, Inc., Countywide.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Mark Thomas & Company, Inc., in an amount not to exceed \$800,000, for the period August 9, 2022 through August 9, 2025, to provide on-call civil engineering services, Countywide. (Project Nos. Various) (All Districts)

**FISCAL IMPACT:**

Work performed under this on-call contract will be funded by local, state and federal funds for road and flood control projects.

**BACKGROUND:**

The Public Works Department is involved in various projects in the County that require civil engineering services for road and flood control projects. After a solicitation process, Mark Thomas & Company, Inc., was selected as one of eight firms to provide civil engineering services on an "on-call" basis. The consultant will augment Public Works staff on an as-needed basis. They will be used as an extension to Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **08/09/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 9, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313-2305

cc:

will be in effect for thirty-six months.

Government Code Section 31000 and 4525 authorizes the County to contract for services, including the type of civil engineering services that Mark Thomas & Company, Inc., provides.

#### CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, there is possible delay in completing projects requiring civil engineering services. Executing this contract will facilitate the process of design and construction for various Public Works projects requiring civil engineering expertise.

#### CLERK'S ADDENDUM

**Speaker: No name given.**