



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: August 2, 2022

Subject: Contract #24-312-44 with Contra Costa ARC

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-312-44 with Contra Costa ARC, a non-profit corporation, in an amount not to exceed \$154,500 to provide interpretation, case management and advocacy services for Southeast Asian refugees in West Contra Costa County for the period from July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$77,250.

**FISCAL IMPACT:**

Approval of this contract will result in budgeted expenditures of up to \$154,500 and is funded 100% by Mental Health Realignment funds.

**BACKGROUND:**

According to the National Standards for Culturally Appropriate Services in Health Care, health care organizations are required to provide language assistance services, at no cost, to each patient with limited English proficiency, as well as to patients who use sign language to communicate. The provision of language assistance services is also required by State law and regulations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **08/02/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D,  
925-957-5169

By: Laura Cassell, Deputy

In December 2021, the County Administrator approved and the Purchasing Services Manager executed Novation Contract #24-312-43 with Contra Costa ARC, for the provision of translation services to Southeast Asian refugees in West Contra Costa County, in an amount not to exceed \$154,500, for the period from July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022 in an amount not to exceed \$77,250.

Approval of Novation Contract #24-312-44 replaces the automatic extension under the prior contract and allows the contractor to continue providing interpretation, case management and advocacy services through June 30, 2023.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, Southeast Asian refugees in West Contra Costa County will not receive translation, case management and advocacy services as required by the National Standards for Culturally Appropriate Services in Health Care.